

## **Academic Policies & Regulations**

### **High School Graduation Requirements**

The Class of 2010 will require 26 credit hours and 24 hours of community service to graduate. Please refer to the program of studies for specific course requirements for graduation.

### **Promotion - Middle School**

To be promoted from grade seven to eight and eight to nine, a student must pass no less than three (3) of the four (4) core courses (English, Social Studies, Mathematics, and Science) and five (5) of the seven (7) Unified and Applied Arts courses. Any core course failed would have to be made up at an approved summer school

### **Promotion - High School**

Students will be classified by grade according to the number of credits they have earned as follows:

- ◆ Freshman - successful completion of grade eight
- ◆ Sophomore - six (6) credits completed
- ◆ Junior - twelve (12) credits completed
- ◆ Senior – eighteen (18) credits completed

### **Final Exam Policy**

All high school students are required to take final examinations in all subjects. In the event that teachers do not require an exam, students will be asked to take a practicum or a project, each of which must be approved by the Administration. Final examinations are given on the dates selected by the Administration.

All students in Grades 9-12 must take the examinations as scheduled or present a note for their absence. Only illness or unusual circumstances will be acceptable as an excuse for being absent when the examination is scheduled. Such notes must be approved by the Administration. An incomplete grade will be assigned in those circumstances and students will have a limited time in which to make-up the exam. Students who do not present a note within a reasonable period of time (generally the next day) will receive a “zero” for the examination with the “zero” becoming part of the grade for the final average.

**Exams will be given at the end of each semester and will be counted as 20% of the course grade.**

### **Grading Scale**

Letter Grade	Numerical Equivalent	Letter Grade	Numerical Equivalent
A+	98 – 100	C+	78 – 79
A	93 – 97	C	73 – 77
A-	90 – 92	C-	70 – 72
B+	88 – 89	D+	68 – 69
B	83 – 87	D	66 – 67
B-	80 – 82	D-	65
		F	0 – 64

*Notice: "Incomplete" (I) may be used as a grade at the teacher's discretion. All incomplete grades become an "F" if not made up within two weeks of return. "Incomplete" is not used fourth quarter.*

**Honor Roll**

All marks are counted in determining Honor Roll eligibility.  
High Honors . . . . . All "A's"                      Honors . . . . . All "A's and B's"

**Policy for Determining Class Rank**

A senior's class rank will be determined by the grade point average (GPA) at the time he/she leaves WLC (having completed the requirements to receive a diploma). Class rank is determined by grades received in a student's "weighted" subjects. This process is explained in more detail in the Program of Studies under section: Course Weighting and Rank in Class Procedures.

The GPA of any senior who has been at WLC for one academic year or less will, to our best ability, be translated into the WLC formula for calculation of GPA and class rank. If the student's rank in class falls within the top ten percent range, then the student will share the rank with the WLC student who is currently at that rank.

**Community Service**

All students at Wilton-Lyndeborough Cooperative have a community service graduation requirement of twenty-four (24) hours, or 6 hours per year. This requirement is an opportunity to serve the needs of others. Community service promotes learning through serving, thus building self-esteem. It also stimulates thought about other people with broader needs and experiences. In learning about compassion for others, we learn more about ourselves. This develops an awareness of the student for the people and world around them. Community Service is an act performed to benefit the community and that offers the performer no tangible, material reward.

Forms for approval of anticipated projects and completed projects can be obtained from the Community Service Coordinator. All completed forms are to be submitted to the Community Service Coordinator.

All Seniors must complete their 24 hours of required community service prior to April 15<sup>th</sup> of their graduating year. Failure to meet this deadline will result in temporary loss of student privileges that include: Student parking access, participation in co-curricular activities, senior class trips, etc. Upon completion, these privileges will be re-instated by the administration.